

**Minutes of 21<sup>st</sup> meeting of Human Resource Committee held on January 17, 2014 at 11:30 a.m in the office of Director General, Pushpa Gujral Science City, Chandigarh**

**Item No. 21.1 : Creation of posts of Deputy Librarian and Professional Assistant Library**

To cater to the needs of PITs, a Centralized Library is being planned to be set up. At present, the Library Management System is being managed by only One Assistant Librarian in the scale of 15600-39100 (AGP-6000).

It is proposed that the following posts at Sr. No. 1 & 3 be given a consideration for creation and positions from Sr. No. 1 to 3 subsequently be filled up through open advertisement:-

Sr. No.	Post	No. of Posts	Pay Scale	Qualifications
1.	Deputy Librarian	One	15600-39100 (AGP-8000)	As per UGC norms attached at Annexure A-1 .
2.	Assistant Librarian, Gr-II	Two	10300-34800 (GP 3800)	Already approved by BOGs as at Annexure A-1(i)
3.	Professional Assistant Library	Two	9300-34800 (GP 4200)	Copy attached at Annexure A-1(ii)

For posts at Sr. No.3, it is submitted that the said nomenclature exists under UGC norms only with the pay scale of 9300-34800 (GP 4200). To avoid any anomaly arising because of parity in pay scales of State Govt. and Central Govt., it is proposed that the said post of Professional Assistant Library be covered under the promotion channels and pay scale as applicable under State Govt. Norms to Assistant Librarian, Gr-II with pay scale of 10300-34800 (GP 3800)

The matter is placed before the Committee for consideration.

***Recommendations of the Committee:***

Since the main library will be in the new Academic Block which is under construction and is likely to take quite some time to come up, the Committee recommended that only one post at senior level is required at present to plan the future requirements of a Centralised Library. Accordingly, the Committee recommended creation of one post of Deputy Librarian as per UGC norms.



**Item No. 21.2 : To re-consider the service conditions for the post of Controller of Examination, Dean, Finance Officer(PTU) and Registrar, Director (PITs)**

A) As per the notification dated December 31, 2008 issued by Ministry of Human Resource Development, Govt. of India, the age of superannuation for the incumbents in the post of Finance Officer and Controller of Examination as per UGC norms is 62 years(Annexure-B). The same holds for the post of Registrar, Dean and Director to be appointed for PITs on IIT pattern(Annexure-B-i, B-ii)

B) The latter positions being on tenure basis, it is proposed that all such positions falling in the G.P/A.G.P of Rs. 10,000/- be taken as on tenure initially for a period of three years or till the attainment of age of 62 years whichever is earlier and extendable on contract basis for 3 years or attainment of age of 65 years whichever is earlier.

The matter is placed before the Committee for deliberation.

**Recommendations of the Committee:**

The Committee recommended that as per practice in other Universities, the positions of Directors of PIT, Registrar, Deans and Controller of Examinations may be treated as tenure posts. However, it was felt that the position of Controller of Finance be treated as a regular post.

The post of Registrar is already designated as tenure post for a period of 3 years as per the PTU Act. On similar lines, all tenure posts, shall be treated as on contract for a period of 3 years or on attainment of age of 65 years whichever is earlier. The tenure appointment can be extended for another term.

**Item No. 21.3: To consider creation of posts for Academic and Administrative cadre at PIT-Mohali**

The Officiating Director, PIT-Mohali has put up a proposal for creation of positions in Academic and Administrative cadre at PIT-Mohali Campus of PTU. The detail of the positions is at Annexure-C.

The matter is placed before the Committee for deliberation.

**Recommendations of the Committee:**

The Committee recommendations are as under:

1. The PIT Mohali, as envisaged should have clear focus on courses related to "Built Environment" and should strive to become a Centre of Excellence in this field and should emerge as first of its kind in the entire north region. All the courses related to Design, Planning, Construction/Materials and Execution/Technology of built environment along with the skill development centre should be added gradually in this campus.
2. After detailed discussions regarding requirements of posts for the architectural courses and civil engineering, the committee approved the creation of the following posts as per the UGC norms:

